

**Oxford Academy & Central School Board of Education  
Regular Meeting  
August 7, 2023**

Mrs. Gates called the meeting to order at 6:00 p.m.

**Call to Order**

Mrs. Gates led those present in the flag salute.

**Flag Salute**

Additions:

**Additions**

Deletions: 11.8 and 11.9 Approve Science Teachers

**Deletions**

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson and Brian Sheridan.  
(*Matthew Leach was not able to attend.*)

**Present**

Superintendent

John Hillis

School Business Manager

Erin Gramstad

High School Principal

Dawn Hover

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

**Visitors**

**Visitors**

Courtney Emerson, Holly Cirello

Mr. Emerson made a motion, seconded by Mr. Godfrey to appoint Ms. Gramstad Clerk Pro Tem. Yes-4, No-0, Motion carried.

**Clerk Pro Tem**

**Approve Minutes**

**Minutes**

Mr. Sheridan made a motion, seconded by Mr. Emerson to approve the meeting minutes of July 10, 2023. Yes-4, No-0, Motion carried.

**Reports/Presentations**

None

**Leadership Team Updates**

Mr. Collier noted the summer reading and math program hosted roughly 150 students. There is a lot of professional development occurring. He thanked the BOE for allowing the admin team to attend the leadership academy and legal update conference. The building growth initiative team has updated goals and will share with the BOE. New teacher orientation has been scheduled.

**PS Update**

Ms. Hover reported 16 students took and passed Drivers Education. Thirteen students will be taking August Regents exams. STEAM camp and Theatre and Drama Expression camp were a success. FFA camp was held at Oshwegatchie this summer. The Hall of Distinction ceremony went well. Safety team members were invited to visit the Veterans Home to visualize what would be available under a full evacuation.

**HS Update**

Mr. Lehr reported 7&8 grade summer school finished. The summer catalyst program is in its 3<sup>rd</sup> session. He reported on leadership trainings. The district is looking to hire two science teachers.

**MS Update**

**Public Comment**

Mrs. Emerson inquired about an update on a School Resource Officer. Mr. Hillis noted interviews of candidates are occurring with hopes to have someone in October. Mrs. Cirello stated classrooms are done and noted kudos to the staff. She questioned why science teachers resigned. (*It was noted that they were offered positions closer to home.*)

**Public Comment**

**Superintendent’s Report**

Capital Project Ideas – Mr. Hillis reported a building condition survey is scheduled for August 17 (looking at an 18-22 million dollar project). He also talked about a community schools grant, a Binghamton University preschool transition program, and a Cornell and New Hampshire University Marine Science camp. A STEAM Ecosystem meeting has been scheduled for August 22 at Commerce Chenango. He noted a lot of technology professional development is occurring. New teacher orientation is occurring August 22 and 24. Mr. Emerson asked about a survey for the new capital project.

**Capital  
Project  
Ideas**

At 6:30 p.m., Mr. Emerson made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-4, No-0, Motion carried. Mr. Lehr was invited to attend.

**Executive  
Session**

At 6:30 p.m., Ms. Hover and Mr. Collier were excused.

**Excused**

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Mr. Hillis Clerk Pro Tem. Yes-4, No-0, Motion carried.

**Clerk Pro  
Tem**

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-4, No-0, Motioned Carried.

**CSE Minutes**

At 6:42 p.m., Mr. Godfrey made a motion, seconded by Mr. Sheridan to come out of executive session. Yes-4, No-0, Motion carried.

**Come out of  
Executive  
Session**

At 6:42 p.m., Mr. Lehr was excused.

**Excused**

**Communications**

None

**Old Business**

None

**New Business**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolution G1. Yes-4, No-0, Motion carried.

**08-23(1) G1**

**BE IT RESOLVED:** That this Board does hereby appoint Mr. John Etter as Interim Title IX Coordinator, at a rate of \$100 per hour, effective immediately.

**Interim  
Title IX  
Coordinator**

**Business Office**

Warrants were given for information only.

**Warrants**

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G2-G11. Yes-4, No-0, Motion carried.

**08-23(1) G2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Business Official, that this Board does hereby acknowledge the unappropriated fund balances from the general fund and authorize \$20,719.57 to be transferred to the cafeteria fund to zero out the cumulative deficit in said fund as of June 30, 2023, as determined by the Board of Education.

**Unappropriated  
Fund  
Balance  
General to  
Cafeteria**



**WHEREAS**, all conditions precedent to the financing of the capital project described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

**WHEREAS**, it is now desired to provide for the financing of such capital project;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Oxford Academy and Central School District, Chenango County, New York, as follows:

Section 1. The purchase of three (3) 65-passenger school buses at a maximum estimated cost of \$158,333 each for a combined maximum cost not to exceed \$475,000 is hereby authorized.

Section 2. The plan for financing of such maximum estimated cost shall consist of the issuance of \$475,000 serial bonds (the "Bonds") of the School District, which are hereby authorized, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is five years pursuant to subparagraph 29 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The serial bonds and bond anticipation notes authorized to be issued by this Resolution are hereby authorized to be consolidated, at the option of the President of the Board of Education, as the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other Bond Resolutions previously or hereafter adopted by the Board of Education for purposes of sale in to one or more bond or note issues aggregating an amount not to exceed the amount authorized in such resolutions. All matters regarding the sale of the bonds, including the date of the bonds, the use of electronic bidding, the consolidation of the serial bonds and the bond anticipation notes with other issues of the School District and the serial maturities of the bonds are hereby delegated to the President of the Board of Education, as the Chief Fiscal Officer of the School District.

Section 11. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 12. This resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This resolution shall take effect immediately.

**08-23(1) G8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Tax Warrant Dates of September 1, 2023 through October 31, 2023.

**Tax  
Warrant  
Dates**

**08-23(1) G9**

**BE IT RESOLVED:**

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting on May 16, 2023 to raise for the current budget of the 2023-2024 school year a sum not to exceed \$22,909,507;

**Tax Levy**

**THEREFORE BE IT RESOLVED,** that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Oxford Academy & Central School							
2023-2024 School & Library Tax Levies							
Town	Taxable Assessment	School		Library		Total	
		Tax Rate	Levy	Tax Rate	Levy	Tax Rate	Levy
Coventry	\$1,684,105	\$18.021234	\$30,349.65	\$0.571716	\$962.83	\$18.592950	\$31,312.48
McDonough	\$45,840,594	26.639348	1,221,163.54	0.845119	38,740.76	27.484467	1,259,904.30
Norwich	\$3,577,372	42.349909	151,501.38	1.343528	4,806.30	43.693437	156,307.68
Oxford	\$88,792,005	32.829383	2,914,986.76	1.041495	92,476.39	33.870878	3,007,463.15
Pharsalia	\$289,568	37.461218	10,847.57	1.188426	344.13	38.649644	11,191.70
Preston	\$14,408,750	47.055450	678,010.21	1.492809	21,509.51	48.548259	699,519.72
Smithville	\$9,233,349	31.370296	289,652.89	0.995206	9,189.08	32.365502	298,841.97
	\$163,825,743		\$5,296,512		\$168,029		\$5,464,541

**AND BE IT HEREBY DIRECTED THAT** the tax warrant of this Board, duly signed shall be affixed to the above-described rolls authorizing the collection of said taxes to begin 9/1/23 and end 10/31/23 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board; **AND IT IS FURTHER DIRECTED THAT** the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of 2 percent added.

**WHEREAS:** Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

**WHEREAS:** the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

**WHEREAS:** this latter amount may be held as surplus funds during the current school year; now therefore

**BE IT ADDITIONALLY RESOLVED AS FOLLOWS:**

To the collector of the Oxford Academy and Central School District Town(s) of Coventry McDonough, Norwich, Oxford, Pharsalia, Preston and Smithville County of Chenango New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2023 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2023.

To collect taxes in the total sum of \$5,464,541 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors of omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on their property, bill forms provide by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file (electronic file) copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Section 910, 912, 194 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

**08-23(1) G10**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for 6/30/23 Supplemental #1 and 6/30/23 152-23OT-Sports Officials totaling \$7,080.27.

**DCMO  
BOCES  
Invoices**

**08-23(1) G11**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby approve the disposal of the following surplus equipment: 2018 Dell Desktop Computers in such a way as to maximize the net proceeds of sale via public auction and/or eBay, dispose of and/or recycle.

**Surplus  
Desktop  
Computers**

**BE IT FURTHER RESOLVED:** All proceeds from the sale(s) will be deposited in the General Fund.

**Personnel**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolutions C1-C7. Yes-4, No-0, Motion carried.

**08-23(1) C1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the below appointment of the Mentoring Coordinator(s) for the 2023-2024 school year, at a stipend of \$2,500.00.

**Mentoring  
Coordinator**

<u>Name</u>	<u>Stipend</u>
<b>Holly Cirello and Claudia Tefft</b>	\$1,250 each

**08-23(1) C2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Department Chair for the 2023-2024 school year, at a stipend of \$2,500.00 unless otherwise noted.

**Department  
Chair**

5-12 Math	<b>Booker Davis</b>
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**08-23(1) C3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2023-2024 school year.

**Substitute  
Teachers**

Jenna Albin	-	Uncertified
Debra Barnes	-	Certified
Natalie Barrows	-	Uncertified
Patricia Bohannon	-	Uncertified
Savia Boyer	-	Uncertified
Hailey Branham	-	Uncertified
Pamela Connelly	-	Certified
Diane Bucino	-	Certified
Jared Bush	-	Uncertified
Mary Collier	-	Certified
Samantha Darling	-	Uncertified
Sylvia Drelich	-	Certified
Samantha Emerson	-	Uncertified
Brennan Finnegan	-	Uncertified
Susan Franco	-	Certified
Krystal Frederick	-	Uncertified
Susan Frye	-	Uncertified

Christina Harrison	-	Uncertified
McKenzie Kampe	-	Uncertified
Thomas Kempf	-	Uncertified
Barbara Korver	-	Certified
Patricia LaCotta	-	Certified
Geraldine LeClar	-	Certified
Jeanne Marshman	-	Certified
Joseph Nelson	-	Uncertified
Renee Ohl	-	Uncertified
Carol Oralls	-	Uncertified
Denise Paul	-	Certified
Judy Schwager	-	Uncertified
Marianna Spence	-	Uncertified
Paulina Tompkins	-	Uncertified
Amanda Utter	-	Uncertified

**08-23(1) C4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Kimberly Bohannon's** letter of resignation from her position of Licensed Teacher Assistant, effective September 1, 2023.

**Resignation  
LTA  
K. Bohannon**

**08-23(1) C5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Stacey Whaley's** letter of resignation from her position of JV Girls Soccer Coach, retroactive to July 10, 2023.

**Resignation  
Coach  
S. Whaley**

**08-23(1) C6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2023 Summer Bridge/Catalyst Program, per salary noted.

**Summer  
Bridge/Catalyst  
Program  
Worker**

Student Workers \$14.20 per hour  
**Shawn Pixley**, retroactive to July 1, 2023

**08-23(1) C7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Fall Coaches for the 2023-2024 school year, pending coaching certification requirements and fingerprint clearance.

**Fall Coaches**

**SPORT**

JV Girls Soccer  
Modified Football  
Modified Football  
Modified Boys Soccer

**COACH**

**Irene DeJager**  
**Trenton Lyons**  
**Craig Ryan**  
**John Huther**

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions UC1-UC10. Yes-4, No-0, Motion carried.

**08-23(1) UC1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2023-2024 school year.

**Substitute  
Support Staff**

Teacher Aides  
**Jenna Albin**  
**Jolene Brown**



**Samantha Emerson  
Brennan Finnegan  
Sarah Golden  
Christina Harrison  
Mckenzie Kampe  
Diana Meade  
Denise Paul  
Lillian Quinn  
Connie Smith  
Priscilla Todd  
Amanda Utter**

Custodial Workers

**Carl Lints  
Sharlene Lints  
Austin Mead  
Kimberly Miller**

Food Service

**Debora Wiggins**

Bus Drivers

**Joanne Dean  
Mearland Mcumber  
Rodney Preston**

Bus Attendants

**Tim Fowlston  
Sharlene Lints  
Judith Struble  
Carol Wilson**

**08-23(1) UC2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and the Head Bus Driver, that this Board does hereby approve the appointment of the following as occasional bus drivers for the 2023-2024 school year.

**Occasional  
Bus Drivers**

**Kimberly Bohannon  
Edward Holmquist  
Lance Thorne**

**08-23(1) UC3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Ronda Battista** to the position of Full-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2023.  
(Vice: S. Whaley)

**Teacher Aide  
R. Battista**

**08-23(1) UC4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Melissa Lashway** to the position of Full-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2023.  
(Vice: New)

**Teacher Aide  
M. Lashway**

**08-23(1) UC5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby create two fulltime positions of Teacher Aide, effective September 1, 2023.

**Create  
Teacher Aide  
Positions**

**08-23(1) UC6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Jasmina Richette's** letter of resignation from her position of Food Service Helper, effective September 1, 2023.

**Resignation  
Food Service  
Helper  
J. Richette**

**08-23(1) UC7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Jasmina Richette** to the position of Full-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2023. (Vice: New)

**Teacher Aide  
J. Richette**

**08-23(1) UC8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Lauren Houck** to the position of Full-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County and pending fingerprint clearance, effective September 1, 2023. (Vice: New)

**Teacher Aide  
L. Houck**

**08-23(1) UC9**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby create one fulltime position of Registered Professional Nurse (School), effective September 1, 2023.

**Create  
Registered  
Professional  
Nurse  
Position**

**08-23(1) UC10**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Renee Maynard** to the position of Registered Professional Nurse (School) subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County and pending fingerprint clearance, effective September 1, 2023. (Vice: New)

**Registered  
Professional  
Nurse  
R. Maynard**

**Planning**

Mrs. Gates noted the following reminders.

- August 16-17 - Regents Exams
- August 28 - BOE Meeting, 6 pm, MS Conference Room (if needed)
- September 4 - No School/Offices Closed, Labor Day
- September 5 - No School/Staff Development Day
- September 5 - BOE Meeting, 6 pm, MS Conference Room
- September 6 - No School/Staff Development Day & Building Meet and Greet, 2 pm
- September 7 - Welcome Back Students!

**Reminders**

**Public Comment**

Mrs. Cirello spoke about the Norwich Community Schools.

**Public  
Comment**

**BOE Member Comments/Concerns**

Mr. Godfrey noted the summer programs were great.

Mr. Sheridan offered kudos to the summer reading and math program.

**BOE  
Comments/  
Concerns**

At 6:53 p.m., Mr. Emerson made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a

**Executive  
Session**

particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-4, No-0, Motion carried.

Mr. Emerson made a motion, seconded by Mr. Godfrey to appoint Mr. Hillis Clerk Pro Tem. Yes-4, No-0, Motion carried

**Clerk Pro  
Tem**

At 7:20 p.m., Mr. Emerson made a motion, seconded by Mr. Sheridan to come out of executive session.

**Come out of  
Executive  
Session**

There being no further action to come before this Board, Mr. Emerson made a motion, seconded by Mr. Sheridan to adjourn. Yes-4, No-0, Motion carried.

Meeting adjourned at 7:21 p.m.



Erin Gramstad  
Clerk Pro Tem

**Meeting  
Adjourned**